

Scottish Heritage Day

On Thursday 16th May 2019 The Anglo-Scottish Family History Society, part of the MLFHS, organised a "Scottish Heritage Day" at which staff from the office of the National Records of Scotland gave presentations and supplied the attached notes which may be of assistance for your Scottish research.

Anglo-Scottish FHS meetings are held on the third Saturday of every month (except December and August) at 2.0 pm at Manchester Central Library, when there is an invited speaker, a talk by one of our members, workshops or discussions.

Remember to book your place at the meeting through Eventbrite on the MLFHS web page.

Help Desk: We operate a help desk during the morning prior to the Branch afternoon gathering. We meet from 10.30 until 12.30 and have the batch of computers on the third floor of the library available to us.

Website: www.angloscots.mlfhs.org.uk

E-mail: angloscots@mlfhs.org.uk

Newsletter: scotia@mlfhs.org.uk

Bolton FHS is grateful to our Scottish colleagues for their permission to publish this Meeting Handout.



National
Records of
Scotland



ScotlandsPeople

The Historical Search Room

www.nrscotland.gov.uk/research/visit-us/historical-search-room

Where to find us and opening hours

- The Historical Search Room is located on the first floor of General Register House in Edinburgh.
- In this search room you can access records created by the Scottish government and courts (civil and criminal), as well as private records created by businesses, landed estates, families, churches and other corporate bodies.
- The search room is open Monday to Friday from 09:00 to 16:30. It is not open at the weekend. The latest time for ordering records and copies of records is 15:45.
- There is no need to make an appointment but please note that seats are allocated on a first come, first served basis.
- You may consult original records without charge for purposes of historical research provided that you hold a current reader's ticket and adhere to our Historical and Legal Search Room Regulations.

Before you visit

- In advance of your visit we recommend that you consult the catalogues and indexes and research guides on the National Records of Scotland's website for items of interest.
- Many items are stored off site, so please contact the search room in advance of your visit to check whether records need to be ordered in for you.
- Allow 24 hours' notice by telephone 0131 535 1334 on Mondays to Fridays during office hours.
- Two working days' notice by emailing: lsrhe@scotlandspeople.gov.uk

Reader's ticket

- You will need to obtain a reader's ticket before consulting any records. Please bring:
 - photographic proof of your identity such as a driving licence or passport;
 - proof of your current address such as a driving licence, bank statement or utility bill (these must be original documents, not scanned or viewable on a mobile device) and
 - two passport sized colour photographs.

Additional information

- Please bring pencils and paper for conducting your research: pens, highlighters, scissors are not permitted in the search room.
- You can also bring a laptop, but scanners are not permitted.
- Eating, drinking, smoking or vaping are not permitted in the search room.
- Copying services are provided as well as self-service photography, provided that there are no restrictions in place on the records and certain conditions are met.

ScotlandsPeople Centre

www.scotlandspeople.gov.uk/visit-us

Where to find us and opening hours

- The ScotlandsPeople Centre is the official government resource for family history research where you can access digital images of statutory registers of births, deaths and marriages; the Census; Old Parish Registers; legal records and more.
- The Centre has two search rooms in General Register House and New Register House in Edinburgh and is open Monday to Friday from 09:00 to 16:30. It is not open at the weekend.

Before you visit

- You can book a day search place online for £15 using our online booking system: www.scotlandspeople.gov.uk/book-a-seat
- If you are not an existing ScotlandsPeople customer you need to register an account in order to make an online seat booking at: www.scotlandspeople.gov.uk/
- Please see our charges for further information: www.scotlandspeople.gov.uk/content/our-charges
- Once you have completed your booking you will receive a confirmation email and your ticket. You will need to present your ticket to staff when you arrive at the Centre.

Useful links

- NRS' catalogues and indexes: www.nrscotland.gov.uk/research/catalogues-and-indexes
- NRS' research guides: www.nrscotland.gov.uk/research/guides
- NRS' copying services: www.nrscotland.gov.uk/research/visit-us/historical-search-room/copying-services
- ScotlandsPeople website: for digital images of statutory registers of births, deaths and marriages; the Census; Old Parish Registers; legal records and more: www.scotlandspeople.gov.uk
- National Register of Archives for Scotland (NRAS) for archives held in private hands in Scotland: www.nrscotland.gov.uk/record-keeping/national-register-of-archives-for-scotland
- ScotlandsPlaces: a free resource for records about Scotland that draws from Historic Environment Scotland, the National Library of Scotland and NRS: www.scotlandsplaces.gov.uk
- Scottish Archive Network (SCAN): a catalogue of collections held by Scottish archives and useful research tools: www.scan.org.uk
- Scottish Handwriting website: for online tuition in palaeography for historians, genealogists and other researchers for help reading manuscript historical records written in Scotland from 16th to 18th centuries: www.scottishhandwriting.com
- Dictionary of Scots language for tracking down the meaning and historical origin of Scots words: www.dsl.ac.uk

Useful Publications

- **'Tracing Your Scottish Ancestors: The Official Guide'**, edited by Tristram Clarke, National Records of Scotland. (Birlinn Ltd., 2015)
- **NRS' leaflets:** for advice on undertaking various types of research such as family and local history.