

BOLTON FAMILY HISTORY SOCIETY

General Meeting 4th May 2016

Branch Secretary's Report

This report is from May 2015 to April 2016 and hopefully shows you some of the work and results that are achieved on your behalf. I hope it meets with your approval.

Monthly meetings attendance figures.

| Date | Members | Visitors | Guest | Total |
|----------------|----------------|-----------------|--------------|--------------|
| May 2015 | 56 | 5 | | 61 |
| June 2015 | 48 | 3 | | 51 |
| July 2015 | 39 | 12 | | 51 |
| August 2015 | 43 | 5 | | 48 |
| September 2015 | 37 | 4 | | 41 |
| October 2015 | 38 | 11 | | 49 |
| November 2015 | 50 | 21 | | 71 |
| December 2015 | 52 | 6 | | 58 |
| January 2016 | 75 | 13 | | 88 |
| February 2016 | 70 | 22 | 1 | 93 |
| March 2016 | 65 | 7 | 1 | 73 |
| April 2016 | 58 | 14 | 1 | 73 |
| Totals | 631 | 123 | 3 | 757 |

Committee meetings. Your Committee has met 5 times during the year.

Bolton Officer's meetings. Brian Whittle, Barbara Owen, Susan Boddy, & Graham Holt - Two meetings have taken place on forward planning.

MLFHS Executive Committee Meetings. Brian Whittle and Graham Holt Five attendances each.

MLFHS AGM Bolton members who attended - Brian Whittle, Graham Holt, Jane Milne, and Barbara Bromiley.

MLFHS Magazine Bolton pages editor Rita Greenwood who also writes most of the articles.

MLFHS Projects Committee. 3 times per year -Graham Holt has attended all three.

Number of projects in progress. One - The Fishpool workhouse Creed Registers which is ongoing.

Number of Project collators Project management by Graham Holt, assisted by 6 collators.

Number of hits on the Bolton Family History website. 4484 since its inception in September 2014, with a number of new items have been added to the Website including handouts from monthly meetings.

Genie Newsletter Distribution figures. Edited by Jane Milne which has approximately 430 distributions including some to Australia, New Zealand & USA.

Family History Workshops took place in the following libraries:

Beginners' Workshops have taken place at the following libraries Blackrod 9 participants, Bromley Cross 16, Westhoughton 16, Harwood 12, run by Margaret and Colin Calderbank.

Advanced Workshops taken place at Bolton Central Library 17 participants, run by Rita Greenwood and Barbara Owen.

Documents donated to the Bolton Library. A collection of research material from the estate of Ron Smith, one of which is the oldest document the Bolton archives has in its collection, dating from the 16th century.

Organised trips. 5 number, Smithills Coaching House, Hall ith Wood Museum, Helmshore Mill, Who do you think you are exhibition, and the Manchester Police Museum averaging over 20 per visit.

Telephone enquiries to the Secretary. 27 on a variety of subjects.

Family History Queries answered by the secretary 86.

Job Descriptions completed to date: Chairperson, Secretary, Treasurer, Projects Co-ordinator, Webmaster, Speakers Programme Organiser. Job Descriptions still to be complete: Vice Chairperson, MLFHS Magazine Bolton Editor, and Media Liaison.

Risk assessments completed Fire evacuation for the Old Links Golf Club downstairs room - completed. Re-assessment will be needed if we move to a bigger room and a stair-lift is installed.

Note

The Committee is working at full capacity, and to that end we have reintroduced the post of Vice Chairperson, but, we need more help if at all possible, to take the pressure off some very active committee members.

On behalf of the Bolton Committee may I thank you for your continued support.

Barbara Owen

Secretary

Bolton Family History Society